

**Franklin Public Library
Library Board Meeting
February 24, 2020
Minutes—Approved March 30, 2020**

ATTENDANCE:

Name	Attended	Name	Attended	Name	Attended
Judi Williams-Killackey (JW) President	X	Alan Aleksandrowicz (AA)	X	Terry Berres (TB) Treasurer	X
Reivian Berrios (RB)	X	Maria Imp (MI)	X	Mike Karolewicz (MK)	X
Judy Mueller (JM) School District Administrator	X	Annemarie Vitas-Oklobdzija (AV)	X	Ald. Kristen Wilhelm (KW) Aldermanic Representative	X

ALSO ATTENDED: Jennifer Loeffel (JL), Library Director

CALL TO ORDER: JW called the meeting to order at 6:00pm.

VISITORS: None.

PUBLIC COMMENT: None.

CORRESPONDENCE/ACKNOWLEDGEMENT OF DONATIONS: A \$200. donation was received February 8, 2020. Due to the fact that AV was stuck in a snowbank, she arrived at 6:02.

APPROVAL OF THE MINUTES FROM THE JANUARY 27, 2020 MEETING OF THE BOARD OF TRUSTEES: AV moved to approve the minutes of the January 27, 2020 of the Board of Trustees; MI seconded. Motion carried.

FINANCE COMMITTEE:

A. MI moved to approve vouchers and invoices for \$58,566.37. Seconded by RB. Motion carried.

B. TB gave Treasurer’s Report.

BUSINESS:

A. Approval of 2019 Franklin Public Library State Annual Report: JW moved to complete the report as required by Wisconsin State Law indicating that the library system did provide effective leadership and adequately meet the needs of the library in 2019. RB seconded. Motion carried.

B. Discussion and Approval of Strategic Plan 2020 Action Plan: Board discussed the plan and made suggestions regarding reworking some of the dates and adding a timeline. No action was taken.

C. Discussion and Approval of Fee Card Changes: MI moved that JL use her discretion to vote in the best interest of the FPL regarding the proposed Fee Card changes. KW seconded. Motion carried.

UPDATE OF PAST OR UPCOMING COUNCIL ACTION RELATING TO THE LIBRARY: KW had a copy of the proposals for capital improvements (such as roofing, hardscapes, windows, etc.) of the city buildings for the Board to look at. The Budget Book from the City is also available.

UPDATE ON FRANKLIN PUBLIC SCHOOLS MATTERS RELATING TO THE LIBRARY: JM reported the following highlights: The K4 are learning to check out books from a library, the new Middle School is working to increase its collection, and the High School is experimenting with the space in the library and has added a Keurig for the students.

REPORT OF THE PRESIDENT: The Personnel Committee gave JL her Director’s Evaluation. JL will be working to update Board binders. JL is in the process of scheduling a speaker to discuss the Library Statute with the Board.

REPORT OF THE DIRECTOR: Monthly report and monthly statistics report given by JL. FPL will be participating in two outreach events in early March: The High School Multicultural Fair and a PTA Literacy Night at Pleasant View Elementary. JL will explore the possibility of developing a project to submit for funding under the Library Services and Technology Act Grants to States program for 2020.

REPORT OF THE FRANKLIN LIBRARY FOUNDATION: The Foundation continues to work on the legality of the Foundation to accept private grant funds.

UPCOMING BOARD MEETINGS: The next regular Trustees Meeting is Monday, March 30, 2020 at 6:00pm in the Sievert Conference Room. Please note this is the 5th Monday of March as approved by the Board.

Adjourn: AV moved to adjourn the meeting at 7:34pm. Seconded by AA. Motion carried.

Respectfully submitted, Maria Imp, Library Board Secretary